

NEEDHAM ELEMENTARY PTO MEETING MINUTES

TUESDAY, APRIL 21, 2020

6:00 PM

via ZOOM

Attendees: Carrie Schroeder, Cindy King, Kathy Wilson, Angie Gonzalez, Alyssa Bontrager, Shannon Bedwell, Susie Whitworth, Natalie Black, Vita Viviano, Melissa Moore, Susan Buening, Janice Penning, Tayai Scott, Jamie Law, Ellen DuKate, Kari Beyer, Amy Davidson, Jessica Brown, Dylan Purlee

MINUTES

1. The March meeting minutes were emailed to the PTO mailing list, posted on the Needham Elementary Facebook group, and posted on the Needham Elementary website. Due to the March minutes being dispersed prior to the meeting, Kari Beyer moved to dispense the reading of the minutes and approve the minutes as written. Shannon Bedwell seconded. MOTION APPROVED.

REPORTS

1. Treasurer's Report
 - The April 2020 starting balance was \$22,456.11. The PTO deposited \$1,716.00. The debits for the month totaled \$3,077.00. This brings the balance as of April 21st to \$21,095.11.
 - Teacher reimbursements for the 2019-2020 school year will still be accepted after May 2020 provided the receipts show the items were purchased during the 2019-2020 school year. A reimbursement form should be filled out and turned in with every receipt. Blank reimbursement forms can be emailed to any teacher/staff who needs one .

OLD BUSINESS

1. Spirit Wear
 - All spirit wear has been distributed.
 - We have extra items that we will have available if there is a Back to School Night.
 - Any questions regarding Spirit Wear orders, please email [PTO.Needham@gmail.com].
2. Carnival & Silent Auction Cancellation
 - Jessica Brown, Spring Carnival Chair, cancelled all contracts with vendors. All of the vendors were very understanding with the cancellation.
 - All auction items that were already picked up that do not have an expiration date will be held onto for use at later events and/or giveaways.
3. Wizards Game Cancellation
 - The contract with the Wizards has been cancelled. There has been no commitment for next year. The PTO presidents will meet at a later date and decide if we will have this event next year.

NEW BUSINESS

1. Teacher/Staff Appreciation
 - Ellen DuKate and Kari Beyer are going to email teachers electronic \$25 gift cards.
 - A slideshow featuring students holding signs/messages for teachers will also be put together. If you have a photo you would like to have included in the slideshow, please email the photo to [PTO.Needham@gmail.com] by Friday, May 1st.
 - If parents want to send a gift/card/etc to their child's specific teacher, it is recommended that they email the teacher and ask for their address.

2. Volunteer Appreciation
 - Dylan Purlee, Principal, opened the floor for suggestions as to how to properly thank volunteers since the usual VIP Breakfast will not occur this year. Some suggestions mentioned include a targeted email to volunteers and putting a thank you announcement in the Monday Morning meeting video and/or Friday bulletin.
 - Mr. Purlee is also gathering Volunteer of the Year nominations from teachers and will announce that person at a later date.

3. Reading Counts
 - The Reading Counts points ended on March 13th.
 - Teachers will be deciding based on grade level what the prorated levels will be for the fall.
 - The Reading Club prize, two 4th graders that won the overnight at Needham for themselves and a friend, was postponed.

4. End of the Year Recognition, Awards, & Promotion
 - Fourth grade shirts still need to be ordered. Ellen DuKate is going to email Carrie Schroeder, Fourth Grade Promotion Chair, as well as the fourth grade teachers, with the current sizes so teachers can verify that sizes are still correct and account for new students that have started attending Needham after the beginning of the year.
 - Awards will most likely be by class versus by grade level.
 - For Fourth Grade Promotion, it was suggested to have Mr. Purlee record a video/have a Facebook or Youtube Live ceremony with student names/pictures in a slide show and announce student awards/Golden Bulldogs.

5. Needham PTO Scholarship
 - The deadline for the scholarship was extended.
 - There were six applications submitted.
 - Mr. Purlee and Ms. Wilson will be going through the applications and will announce the winner at the May PTO meeting.

6. 2020-2021 Board Elections

- Carrie Schroeder, Election Committee Chair, opened up the nominations for board elections for any last minute nominees. No last minute nominees were submitted, nominations were officially closed. All current board members were standing for reelection.
- Carrie Schroeder motioned to approve Jamie Law as the Needham PTO President for the 2020-2021 academic year.
 - Shannon Bedwell motioned to approve Jamie Law as the Needham PTO President. Angie Gonzalez seconded. MOTION APPROVED.
- Carrie Schroeder motioned to approve Ellen DuKate as the Needham PTO Vice President for the 2020-2021 academic year.
 - Shannon Bedwell motioned to approve Ellen DuKate as the Needham PTO Vice President. Cindy King seconded. MOTION APPROVED.
- Carrie Schroeder motioned to approve Kari Beyer as the Needham PTO Secretary for the 2020-2021 academic year.
 - Shannon Bedwell motioned to approve Kari Beyer as the Needham PTO Secretary. Angie Gonzalez seconded. MOTION APPROVED.
- Carrie Schroeder motioned to approve Amy Davidson as the Needham PTO Treasurer for the 2020-2021 academic year.
 - Ellen DuKate motioned to approve Amy Davidson as the Needham PTO Treasurer. Shannon Bedwell seconded. MOTION APPROVED.
- Carrie Schroeder motioned to approve Jessica Brown as the Needham PTO Fundraising Coordinator for the 2020-2021 academic year.
 - Kathy Wilson motioned to approve Jessica Brown as the Needham PTO Fundraising Coordinator. Angie Gonzalez seconded. MOTION APPROVED.

PRINCIPAL'S REPORT

- Mr. Purlee congratulated the PTO board on their reelection for 2020-2021 academic year. He also thanked the PTO board for planning and executing new events and purchasing new items for Needham, such as the rock wall.
- At Home Learning will continue through May 13th.
- The district is hoping to return supplies that are still in the school building back to students once restrictions are lifted.

TEACHERS' REPORTS

- Ms. King reported that the Johnson County Spelling Bee has been cancelled. At home learning is going well, but can be challenging for teachers, as well as families because it is a learning experience for everyone.
- Ms. Viviano thanked parents and administration for their help during this time.
- Ms. Wilson reported that kids are doing a good job with at home learning and it has been overall a good experience. Teachers are planning on transferring new knowledge/programs back to the classroom once school resumes.

The next PTO meeting will be **Tuesday, May 5th (new date)** at 6:00 PM via ZOOM.

The meeting adjourned at 7:00.
Minutes compiled by Kari Beyer, Secretary