

NEEDHAM ELEMENTARY PTO MEETING MINUTES  
DECEMBER 17, 2019  
6:00 PM

Attendees: Cindy King, Susie Whitworth, Susan Buening, Angie Gonzalez, Vita Viviano, Jamie Law, Ellen DuKate, Kari Beyer, Amy Davidson, Jessica Brown, Dylan Purlee

MINUTES

1. The November meeting minutes were emailed to the PTO mailing list, posted on the Needham Elementary PTO Facebook group, and posted on the Needham Elementary website. Due to the November minutes dispersed prior to the meeting, Kari Beyer moved to dispense the reading of the minutes and approve the minutes as written. Jamie Law seconded. MOTION APPROVED.

REPORTS

1. President's Report
  - Jamie Law spoke regarding the meeting with Dr. Clendening, Superintendent.
    - Redistricting was discussed at the meeting. The tentative plan is to do a soft redistricting in 2021. Open district enrollment will still be in place.
    - The district is anticipating 700 new students enrolling over the next ten years.
    - There will be a feasibility study done in February.
    - Other topics discussed at the meeting include grad pathways, internships, high ability, alternative schools, specials (grades 5-8), a Wellness Parent Pact, and pre-k.
  - The PTO received a handwritten thank you card from the Imagination Library for our contribution last month.
2. Treasurer's Report
  - The November 2019 starting balance was \$23,962.75. The PTO brought in a profit of \$7,628.37. The debits for the month totaled \$7,065.94. This brings the ending balance as of December 16th to \$23,400.32. (Note: This number does not include the rock wall deposit.)
  - Before receiving funds or reimbursement, a Fund Request Form needs to be completed and submitted with the receipt or invoice and turned into the PTO mailbox. Forms are available next to the mailboxes or can be sent electronically.

NEW BUSINESS

1. Spirit Wear Update
  - Winter orders came in this week.
  - They will be sent home on Wednesday, December 18th.
2. Rock Wall Update
  - The check for the rock wall was received on Thursday, December 12th.
  - Ms. Spaulding ordered the rock wall.

- The goal is for the rock wall to be installed over Christmas Break.
3. Walkathon/Glowathon Proceeds
    - Jessica Brown is putting together the indoor recess totes on Tuesday, December 18th.
    - The PTO is still waiting to hear from Kindergarten and 4th grade teachers regarding what items to purchase for their totes.
  4. Holiday Shop Recap
    - The Holiday Shop went really well.
    - Next year we will order more gift bags and set up to have more volunteers.
    - Student Council was a HUGE help!
    - The make up day was busier than we anticipated.
    - The total profit for the event was \$468.72.
  5. Needham Back Up Clothing
    - Using proceeds from the Holiday Shop, Jamie Law purchased underwear and pants and dropped them off to the nurse.
  6. Holiday Night Recap
    - Event was a success!
    - Attendance was less than in previous years.
    - Santa chose to donate his time and did not accept the PTO's payment.
    - Brandy Wethington, Holiday Night chair, did not accept reimbursement for the items she purchased for the event. (Thank you for doing such a wonderful job!)
    - These funds will be reinvested into the students for the winter convocation magic show.
  7. Winter Convocation
    - The winter convocation will be Friday, December 20th.
    - Daniel Lusk, magician, will be performing 2-45 minute performances.
    - Jamie Law will be at Needham to help facilitate the convocation.
  8. After School Movie
    - The after school movie will be on Friday, January 17th.
    - Forms will be sent out after break.
    - Mr. Purlee suggested that \$1 from each student attending go towards the Riley Dance fundraiser. In exchange, Mr. Purlee is going to reach out to the high school and ask for student volunteers for the after school movie.
    - We are needing about 15 volunteers for this event.
  9. Book Bingo Update
    - The Book Bingo is coming up on February 13th.
    - Alyssa Bontrager is going to chair the event.
    - The books for the event will be purchased through the PTO fund.

- The Bingo materials may be rented from Creekside. Amy Davidson also has BINGO materials available to use.
- Popcorn and water is going to be purchased through the Parent Involvement fund.
- Marketing for and a Sign Up Genius for this event will be sent out in January.

#### 10. Spring Carnival and Silent Auction

- The carnival will be on April 10th.
- The PTO is looking into new prizes and games in an effort to make the event more affordable for Needham families.
- Multiple volunteers will be needed for this event. However, the volunteer spots will be in shifts so parents/guardians can still enjoy the event with their families.

#### 11. Wizards Game

- The game is going to be on Friday, April 24th.
- Jamie Law will need 5-7 volunteers for the event.

#### 12. Parent Volunteers

- The PTO is looking for more volunteers to be able to continue offering students and families PTO events. We request every parent volunteer at least one time throughout the year to share in the division of duties.
- If teachers know of any parent volunteers who would be interested, please let the PTO know [PTO.Needham@gmail.com].

### PRINCIPAL'S REPORT

- Student Council organized an ornament contest. The proceeds from the contest went towards purchasing hats and gloves for students to use during outside recess. 26 ornaments were entered in the contest. The winners were selected by Student Council. Winners will receive a stuffed stocking and will be announced on Wednesday, December 18th. Mr. Purlee turned in the receipt for the hats and gloves to the PTO for reimbursement from the Student Leadership fund.
- The semester is wrapping up and middle of the year testing is almost complete.
- The staff outing is taking place on Thursday and the staff breakfast will be on Friday.
- The Needham Anniversary dinner was successful! Thank you to the PTO for helping to organize and fund the event. Thank you to Jessica Brown for taking pictures during the event!

### TEACHERS' REPORTS

- Vita Viviano reported the middle of the year testing is almost finished. Class parties are coming up this week. Thank you to the PTO for the indoor recess toys!

Meeting adjourned at 6:50 PM.

The next PTO meeting is Tuesday, January 21, 2020 at 6:00 PM.

Minutes compiled by Kari Beyer, Secretary